

3. Annual General Meeting (AGM)

- 3.1 Each School Community Council shall hold an AGM in April.
 - 3.1.1 The Annual Meeting will be advertised in the school newsletter a minimum of 30 days prior to the meeting. The notice will set out the time, place and purpose of the meeting. This will include the presentation of the SCC Annual Report and the Level Three Strategic Improvement Plan, the election of Parent and Community Members, and other business as determined by the School Community Council.
 - 3.1.2 The school principal shall act as Election Supervisor at the annual general meeting.
 - 3.1.3 Minutes of annual general meetings of School Community Councils are to be forwarded to the Director of Education, Superintendent of School Operations and the Subdivision Trustee(s) as soon as practicable after each meeting.

4. Membership

- 4.1 Elected Parent and Community Members
 - 4.1.1 Eligibility to run to become an Elected Parent and Community Member is defined as:

“Parents of students who are enrolled in the school (including parents who do not reside within the attendance area of the school) and electors that reside within the school attendance area. These provisions specifically do not limit or restrict the election or participation in voting of parents of students who may be employed by the School Division and work in the particular school.”
 - 4.1.2 The constitution of each School Community Council outlines the number of Elected Parent and Community Members. The number of Elected Members range from 5 to 9 persons, of which the majority must be parents of students attending the school.
- 4.2 Appointed Members
 - 4.2.1 The school principal is an appointed member of the School Community Council.
 - 4.2.2 The teacher member will be appointed by the principal.
 - 4.2.3 One or two students from grade 10-12 (if applicable).
- 4.3 Other Appointed Members
 - 4.3.1 The constitution of the SCC may outline “Other Appointed Members” as suggested by the School Community Council and approved by the Board of Education.

In the event of SCC vacancies during the year, SCCs may recommend members who may be appointed by the Board of Education.

References: Part V of The Education Regulations
Board Policy 16

December 5, 2023