

Administrative Procedure 171

VIOLENCE

Background

All members of the education community have a right to work and learn in a respectful environment that is free from violence.

Prairie South School Division is committed to taking every reasonably practical measure to create and maintain work environments where employees, students and volunteers are treated with respect and dignity. The Board recognizes its responsibility to provide education regarding work place violence, and to provide the opportunity for training to resolve situations that occur. The Board is committed to taking corrective action respecting any person under the Board's direction who subjects any person to violence.

Procedures

1. Administration of Violence Prevention

- 1.1 Employees, students and volunteers are to use the **Violent Incident Report Form (Safe Schools Handbook)** for investigation of an incident of violence.

2. Violence Prevention Procedures

- 2.1 Prairie South School Division defines violence in accordance with the *The Occupational Health and Safety Regulations, 1996* as, "...the attempted, threatened, or actual conduct of a person that causes or is likely to cause injury and includes any threatening statement or behaviour that gives a worker reasonable cause to believe that the worker is at risk of injury".
- 2.2 The Division shall make every reasonably practical measure to minimize the potential for violence including:
 - Adopting preventive measures such as training for employees, students and volunteers.
 - Developing ways and means of recognizing potentially violent situations.

- 2.3 The Division will intervene and take supportive and appropriate action when any acts of violence, threats, or intimidation occur.
- 2.4 Employee, student and volunteers responsibilities shall include:
 - 2.4.1 Attending training sessions as required.
 - 2.4.2 Utilizing skills as ~~trained~~/Aed

