

---

## **Procedures**

### **1. General**

- 1.1 Materials which are an integrated part of the core program for elementary students are supplied by the school division.
- 1.2 In general, materials used for instructional purposes in sciences and practical and applied arts are to be

### **2. Selection of Resources**

- 2.1 Teaching staff are to provide students with a wide variety of materials at varying levels of difficulty with diversity of appeal and varying points of view that are consistent with the beliefs and goals of the school division.
- 2.2 While the selection of learning resources may involve many people – administrators, teachers, students, community persons – the responsibility for selection and purchase rests with the principal and Superintendent of Learning.

### 3 Challenged Resources

3.1 Any resident or employee of the school division may formally challenge learning resources used in division schools.

3.2 The challenge must be on the basis of appropriateness.

3.3 Requests for reconsideration of materials may be informal or formal.

#### 3.3.1 Informal

The school receiving a complaint regarding a learning resource may

- Weigh values and faults and form opinions based on the material as a whole rather than on passages or sections taken out of context.
- Discuss the challenged resource in context to the educational program.
  - Prepare a written report.
- The written report is to be discussed with the individual questioner if requested.