

## **Administrative Procedure 450**

---

# **ORGANIZATIONAL STRUCTURE**

### **Background**

The Division's organizational chart details the reporting relationships within the Division and outlines the administrative structure that has been put in place to help serve the needs of its students and their families and to make the Board's will a reality. Direction and accountability is provided as outlined in the organizational structure.

### **Procedures**

1. The Board has reserved the right to approve the organizational structure and any changes thereto.
2. The Director of Education will determine and keep current the overall organizational chart for the Division.
3. The Director of Education is responsible for the functioning of the administrative structure within the parameters of the overall organizational chart and within budget guidelines established by the Board.
4. The organizational chart outlines employee responsibilities and details to whom employees will report.
5. Current assignments for Superintendents and Learning Department staff are included in Appendix B.

References: Education Act: Sections 85, 87

June 7, 2016