AGENDA ITEM

Meeting Date: November 17, 2020 Agenda Item #: 06.1

Assessment – Governance Competencies

In 2015, the Provincial Auditor of Saskatchewan (PAS) recommen
that trustees complete an annual self asseT8s71 (So)7.2 (me2 (a)2. (t)-5.9 (h2. (

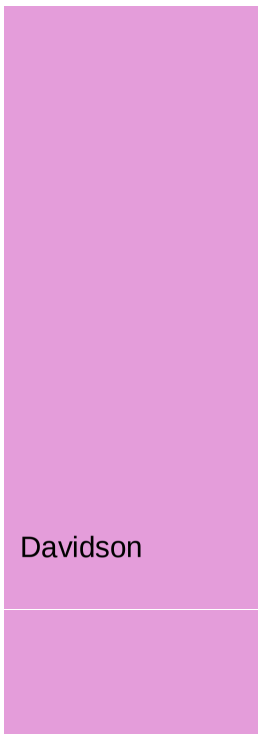
		Assessment Instrument

Recommendation:

That individual trustees complete the self-assessment and provide the results to the Board Chair by November 17, 2020 so that committee representation may be determined.

Board of Education Trustees will self-evaluate their knowledge and experience using the following rubric:

1.	Little Interest or Experience	Trustee would prefer to lead in other areas	Trustee has limited educational background


Davidson

Meeting Date:	November 17, 2020	Agenda Item #:	06.2
Topic:	Board Remuneration Rates - Annual		
Intent:	☒ Decision ☐ Discussion ☐ Information		

Background:

Historical remuneration amounts are:

- Member: 2015/2016, 2016/2017, 2018/2019, 2019/2020: $1,325 per month; 2017/18: $1,067 per month.
- Vice-Chair: 2015/2016, 2016/2017, 2018/2019, 2019/2020: $1,399 per month; 2017/18: $1131 per month.
- Chair: 2015/2016, 2016/2017, 2018/2019, 2019/2020: $1,472 per month;

AGENDA ITEM

Meeting Date:	November 17, 2020	Agenda Item #:	06.3
Topic:	Board Annual Work Plan – Schedule of Meetings		
Intent:	☒ Decision ☐ Discussion ☐ Information		

Background:	schedule for public meetings and Committee of the Whole Planning and Inservice sessions.
Current Status:	Currently, the Board of Education meets monthly on the first Tuesd and on other days as required.
Pros and Cons:	
Financial Implications:	The recommended schedule of meetings will satisfy the needs of t 2020-2021 budget passed in June, 2020.

The Education Act,

	1995, S30 and The School Division Administration Regulations, 2017 S15.
Communications:	

Prepared By:	Date:	Attachments:
Tony Baldwin	November 17, 2020	x Board of Education Work Plan – Board Meetings and Committee of the Whole Planning Meetings, 2020-2021

Recommendation:

That the Board confirm the schedule of meetings for the remainder of the 2020-21 school year as listed on the attachment.

Board of Education Work Plan – Board Meetings and Committee of the Whole Planning Meetings 2020-2021

September 2020

Meeting Date:	November 17, 2020	Agenda Item #:	

Intent:	☒ Decision	☐ Discussion	☐ Information

Background:	All trustees on the Board of Education meet for regularly scheduled public meetings and for regularly scheduled Committee of the Whole Planning and Inservice sessions.
Current Status:	Any trustee may miss up to one regular Board Meeting or Committee of the Whole planning and Inservice Session yearly without adjustment to remuneration. Missed meetings in excess of one day result in a reduction of $150 for every half day meeting missed thereafter, whether a Board Meeting or a Committee of the Whole Planning and Inservice Session, with the exception of meetings that are rescheduled after Board approval of the yearly continuous age
Pros and Cons:	
Financial Implications:	The recommended motion is consistent with current practice.
Governance/Policy Implications:	The School Division Administration Regulations, 2017

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Meeting Date:	November 17, 2020	Agenda Item #:	06.5
Topic:	Board Remuneration Rates – Out of Division		
Intent:	☒ Decision ☐ Discussion ☐ Information		

Member: $200 per day

Background: Current

Meeting Date:	
	Travel Time
Intent:	☒ Decision ☐ Discussion ☐ Information

Background:	Current remuneration amount is $.20 per kilometer.
Current Status:	During 2020/2021 budget planning trustee remuneration for travel time was budgeted for as follows: • $.20 per kilometer
Pros and Cons:	
Financial Implications:	The recommended motion will satisfy the needs of the 2020-2021 budget passed in June, 2020.
Governance/Policy Implications:	The School Division Administration Regulations, 2017 describes trustee remuneration in Sections 22, 23 and 25. Trustee remuneration must be set by resolution of the Board of Education
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Tony Baldwin	November 17, 2020	n/a

Recommendation:

That for the 2020/2021

Meeting Date:	November 17, 2020	Agenda Item #:	06.7
Topic:	Annual Governance Professional Development Allo tment		
Intent:	☒ Decision ☐ Discussion ☐ Information		

Background:	Trustees may choose to attend a variety of professional developme opportunities during the year. Some opportunities are entirely at the discretion of the individual trustee, with prior approval from the Board of Education, while others are associated with various committees that trustees may be assigned to from time to time.
Current Status:	The current annual allotment for professional development for the Board of Education is $17,500. The funds are distributed to cover all trustee professional development activity expenses, as approved by the Board, with the exception of financial

Implications:	The recommended motion is consistent with current practice and will satisfy the needs of the 2020-2021 budget passed in June, 2020.
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Tony Baldwin	November 17, 2020	n/a

[redacted]	November 17, 2020	[redacted]	06.8

AGENDA ITEM

Meeting Date:	November 17, 2020	Agenda Item #:	06.9
Topic:	Board Spokesperson		
Intent:	☒ Decision ☐ Discussion ☐ Information		

Background:	From time to time, the school division requires a spokesperson related to media or other inquiries.
Current Status:	Currently, Board communications are managed as follows: The Board Chair communicates on behalf of the Board with the media and public on governance issues and the Director of Education communicates on behalf of the Board with the media and public on administrative issues.
Pros and Cons:	
Financial Implications:	
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Tony Baldwin	November 17, 2020	

Recommendation:

That the Board direct the management of communications as follows: The Board Chair communicates on behalf of the Board with the media and public on governance issues and the Director of Education communicates on behalf of the Board with the media and public on administrative issues.

Meeting Date:	November 17, 2020	Agenda Item #:	06.10
Topic:	Mileage Expense Rate for 2020-2021		
Intent:	☒ Decision ☐ Discussion ☐ Information		

Background:	The mileage expense rate is set annually by the Board of Educatio Mileage expense may be claimed by trustees and staff members who use their personal vehicles during the course of their work responsibilities.Currentmileage expense rate is $.44 per kilometer.

Current St/5-S005 Tc -0.(

Financial Implications:	The recommended motion will satisfy the needs of the 2020-2021 budget passed in June, 2020.
Governance/Policy Implications:	
Legal Implications:	
Communications:	

Prepared By:	Date:	Attachments:
Tony Baldwin	November 17, 2020	n/a

Recommendation:

That for the 2020/2021 fiscal year, mileage expense be set at $.44 per kilometer.

AGENDA ITEM

Meeting Date:	November 17, 2020	Agenda Item #:	06.11

Prepared By:	Date:	Attachments:
Tony Baldwin	November 17, 2020	n/a

Recommendation:

That for the 2020/2021 fiscal year, meal reimbursement expense rates be set at:

- Breakfast: $10
- Lunch: $15
- Supper: $20

Meeting Date:	November 17, 2020	Agenda Item #:	06.12
Topic:	Parking Expense Rate for 2020-2021		
Intent:	☒ Decision ☐ Discussion ☐ Information		

Background: Theparking

Meeting Date:	November 17, 2020	Agenda Item #:	06.13
Topic:	Accommodation Expense Rate for 2020-2021		
Intent:	☒		

Tony Baldwin	November 17, 2020	n/a

Recommendation:

That for the 2020/2021 fiscal year, the accommodation expense rate be set at:

- x Actual reasonable costs supported by receipts or $35 per night in a private residence outside of

Meeting Date: November 17, 2020

Meeting Date:	November 17, 2020	Agenda Item #:	06.15
Topic:	Borrowing Resolution - Operating Line of Credit		
Intent:	☒ Decision ☐ Discussion ☐ Information		

Background:	The school division maintains an operating line of credit in the event that a disruption of revenue requires funds to be allocated from a different source.
Current Status:	The current operating line of credit is $15,000,000 through Scotiabank.

Pros and Cons:

We, our and us mean

(FULL LEGAL NAME)

which carries on all or part of its business under the trading name(s):

(IF APPLICABLE)

You and your mean Scotiabank, The Bank of Nova Scotia.

Resolved that:

1. We appoint you as our banker and agree to the terms set out in the Scotiabank Financial Services Agreement, or where applicable, the Scotiabank Financial Services Agreement section of the Business Banking Services Agreement.

2. Any of the following m5mrson Aa re authorized isignSad adelive She Scotoi-7.9(Sal]TJ 0.0386 Tc -

Meeting Date:	November 17, 2020	Agenda Item #:	07.1
Topic:	Auditor Appointment		
Intent:	☐ Decision ☐		

Meeting Date:	November 17, 2020	Agenda Item #:	07.2
Topic:	Board Solicitor		
Intent:	☐ Decision ☐ Discussion ☒ Information		

Background:	From time to time, the school division requires legal services beyond what is available through the Saskatchewan Schools Boards' Association.

Financial Implications:	

Governance/Policy Implications:

Prepared By:

Meeting Date:	November 17, 2020	Agenda Item #:	07.3
Topic:	Board Architect		
Intent:	☐ Decision ☐ Discussion ☒ Information		

Background: From time to time, the school division requires architectural services

AGENDA ITEM

Meeting Date:	November 17, 2020	Agenda Item #:	07.4
Topic:	Board Committee Appointments		
Intent:	☐ Decision ☐ Discussion ☒ Information		

Background:	The Board Chair assigns trustees to committees on an annual bas
Current Status:	A list of Board Committees for 2020-2021 is attached.

Governance/Policy Implications:	
Communications:	Notification of committee appointments will be made once those appointments are completed.

Prepared By:	Date:	Attachments:
Tony Baldwin	November 17, 2020	x2020-2021 Board Committees

Recommendation:

That the Board review the information provided.

20/21 Committee	
	AnnualProject: Future Opportunities for the Prairie South Virtual School AR: Facilities (December), 1st Quarter Business (January), Transportation (February), 2nd Quarter Business (April), 3rd Quarter Business (June) Trustees TBD; Staff: Tony, Steve, Sr. Admin Team as Required
Student Outcomes	Mandate: To examine issues related to increasing student literacy and achievement, promoting acschierst (u)f9 (pr)4.6 (o9 (nt)2 (c)6. (ud)6. (ut)2.mi)-11 (ea).48 507.84 Tm [(9 (e)9.1 ((ea).48 w).76 T2.1 (n Trustees TBD; Staff: Tony, Derrick, Diana, Sr. Admin Team as Required
Innovation	Mandate: To examine issues related to innovative practices and environments to allow students to maximize their potential regardless of socioeconomic status, gender, cultural or linguistic background, geographic location, personal circumstances or ability. AnnualProject: Oversight and Participation in Innovation Projects Approved in Spring, 2020. AR: n/a Trustees TBD; Staff: Tony, Ryan, Sr. Admin Team as Required
Partnerships and Teambuilding	Mandate: To examine issues related to advocacy and networking and enhanced relationships with all stakeholders. AnnualProject:

Additional Committees with Governance Membership